

## Data Needs for Illinois Tier I Pretrial Tool

This document provides an overview of the data needs for the Illinois Tier I Pretrial Tool. The Tier I Pretrial Tool is an administrative tool to help guide decision makers on the front end of the system on the level of success an individual has with minimal support, medium support, and maximum support. Please contact Jen Lerch at [jenlerch@justicesystempartners.org](mailto:jenlerch@justicesystempartners.org) with any questions.

### *Who do we need data for?*

Individuals who were arrested/booked into jail for your site from January 1, 2016 or January 1, 2018 to July 31 2021. If you are a larger site with more individuals arrested/booked, then going back to 2018 will be sufficient, but smaller sites should try to go back to 2016. If you're unsure what date range you should follow, please contact us.

### *What specific data is needed?*

*Minimum set of data points:* The data points below are the minimum set of data points needed to represent your site's data when developing the Tier I Pretrial Tool. For the sample drawn from the time periods above, please provide us with all associated information attached to an individual in these areas:

- Name (if necessary to match/identify an individual across multiple files) **and/or** unique identifier (e.g., system assigned such as Tracker ID, county ID)
- Date of birth
- Race and/or ethnicity
- Gender (e.g., man, woman, transgender, non-binary)
- Dates of arrests/bookings
- Charge(s) for arrests/bookings
- Charge severity (felony, misdemeanor) for arrests/bookings
- Dates of releases from jail
- Dates of dispositions for arrests/bookings
- Disposition outcomes for arrests/bookings
- Failure to appear and any details about the reason for the failure to appear

*Additional important data points:* The additional data items below are being requested from your agency. These are important items to creating a valid, representative tool, but we understand that all of these items may not be available from your agency. For the sample drawn from the time periods above, please provide us with all associated information attached to an individual in as many of these areas as possible:

- Sexual orientation (e.g., heterosexual, homosexual, bisexual)
- Medical concerns (e.g., mental health flags, intellectual disabilities, emotional disabilities)
- County of residence (e.g., zip code, county name)
- Domestic violence factors (e.g., relationship between individuals involved, lethality assessments)
- Convictions (e.g., dates, charges, severity)

- Incarcerations (e.g., entry and exit dates, sentence length, prison or jail)
- Revocations while on bond or supervision (e.g., dates, reason for revocation)
- Restrictions at time of arrests (e.g., electronic monitoring)
- Legal status at time of arrests (e.g., on probation/supervision, active pending cases)
- Pending/active warrants at time of arrests (e.g., type of warrant, reason for warrant)
- Any existing risk and need assessment tool data (individual items, overall scores, and any additional individual data points available but not listed above)

#### *Which agencies should be providing data?*

Any agency that has the data points referenced above should consider participating. We will work with any agency or stakeholder (e.g., police, jails, probation, courts) who have the data that helps complete this project.

#### *How to work through challenges collecting data?*

The JSP team is here to help you anytime along the way. We'll happily have a one-on-one call with your team to problem solve with how you can participate by providing data. Just email Jen Lerch at [jenlerch@justicesystempartners.org](mailto:jenlerch@justicesystempartners.org).

#### *What format should be used to share the data with JSP?*

Any format that works best for you! The preferred method would be an Excel or CSV file. However, we can process data in many different ways including PDF, SPSS, Stata, SAS, etc. If you're unsure about formatting, please email Jen Lerch at [jenlerch@justicesystempartners.org](mailto:jenlerch@justicesystempartners.org).

#### *How can the data be securely shared with JSP?*

If you have a secure transfer process that your site uses, we can follow those procedures. Alternatively, we can create a secure link (i.e., File Transfer Protocol (FTP)) for only your site so that you can upload files directly to us.

#### *How will the data be secured?*

JSP maintains all data within secure shared drive folders that are only accessible to approved staff. The security for the servers housing the data meet national requirements for data security. JSP staff are trained on data confidentiality and security to ensure proper handling of all identifiable data. JSP will not share identifiable data from an individual site with anyone beyond the party who shares the original data (i.e., providing back a clean dataset at the end of the project).